

CLINIC: University of Illinois-Occupational Health Service Institute
 835 South Wolcott (across from Student Center West)
 Room E-144 Chicago, Illinois 60612
For appointments: 312-996-7420 **FAX:** 312-413-8485
 Hours: M, T, TH, F: 7:00am – 4:00pm
 W: 7:00 am – 3pm

STUDENT REGISTRATION FORM

- ✓ **Photo ID required for all visits!**
- ✓ **Checks and credit cards are accepted.**

NAME: _____ College of _____

SS #: _____ UIN: _____ D.O.B: _____

Mailing Address: _____

City: _____ State: _____ Zip _____

Email: _____ Cell: _____

Purpose of Visit:

	CPT	Charge	TOTAL
Hep B S AB**	87430	\$35.00	
Hep B Vaccine	90746	\$96.00	
MMR Vaccine	90707	\$97.00	
Measles Titer**	86765	\$35.00	
Mumps Titer**	86735	\$35.00	
Rubella Titer**	86762	\$35.00	
TB Quantiferon**	86480	\$63.00	
TDaP**	90715	\$98.00	
Varicella Titer**	86787	\$35.00	
Varicella Vaccine	90716	\$160.00	

**College of Nursing's
 New Student Mandatory
 Compliance Requirements

TOTAL _____ Check / CC_

MANDATORY COMPLIANCE REQUIREMENTS GUIDE

Documentation (healthcare provider lab reports or receipt of immunization) of positive/negative titers, QuantiFERON, immunizations, and compliance documentation must be uploaded to students' MyCB – CastleBranch. PDF or JPG files must be under 5 MB.

MyCB - CASTLEBRANCH ORDER INFORMATION

Go to: <https://portal.castlebranch.com/UE39>, click "Place Order", and select the following 2 packages:

- 1) **Nursing (BG Only) – nv65:Background Check**
 - Background checks from other companies will be rejected.
- 2) **Nursing (DT & IM Only) UA08: Drug Test – Medical Document Manager**
 - CastleBranch will email you a Drug Test location closest to your home address. Drug tests from other laboratories/hospitals will not be accepted.

For all questions on how to order, how to upload documents, your drug test location, etc., refer to the 'FAQ' tab on the CastleBranch Order webpage, 'New Client FAQ' <http://go.castlebranch.com/newclientfaq>, or contact a CastleBranch Service Desk Representative: (888) 723-4263.

TITER REQUIREMENTS

POSITIVE MEASLES (RUBEOLA), MUMPS, AND RUBELLA IGG TITERS

- Requirement for Negative, Equivocal, or Not Determinate Titer Results: 2 Booster Series (4 weeks apart) and a 2nd IGG titer*

POSITIVE HEPATITIS B SURFACE ANTIBODY (AB) TITER OR 3 HEPATITIS B IMMUNIZATIONS WITHIN PAST 10 YEARS

- Requirement for Negative, Equivocal, or Not Determinate Titer Results: 3 Booster Series (2 boosters - 4 weeks apart) and 3rd booster 6 months after 1st booster] and a 2nd HB Surface Antibody titer*

POSITIVE VARICELLA ZOSTER (CHICKEN POX) IGG TITER

- Requirement for Negative, Equivocal, or Not Determinate Titer Results: 2 Booster Series (4 weeks apart) and a 2nd IGG titer*

** Booster Series: Upload negative titer (in the place of positive titer) to your MyCB – Medical Document Manager to start booster series. Students in booster series are considered compliant as long as they upload their boosters and 2nd titer documentation to their MyCB – Medical Document Manager as soon as received.*

Childhood vaccines: Do not upload childhood vaccines in place of positive titers. Childhood vaccines will be rejected.

IMMUNIZATION REQUIREMENTS

TETANUS AND DIPHTHERIA (TDAP) BOOSTER within past 10 years

CURRENT INFLUENZA VACCINATION (Due November 15th annually)

TB TEST REQUIREMENT

QUANTI-FERON®-TB GOLD IN-TUBE TEST (within the last 12 months)

- QuantiFERON blood test can be ordered with IGG titers.
- Annual TB can be a QuantiFERON or a single Tuberculin Skin Test.

Students with history of POSITIVE TB?

- Upload 3 documents as 1 file to Medical Document Manager:
 1. Record of Positive TB
 2. Baseline chest x-ray report from a physician/healthcare provider
 3. College of Nursing TB Questionnaire
- Students upload new TB Questionnaire annually. Annual chest x-ray not required.

COMPLIANCE DOCUMENTATION REQUIREMENTS

CURRENT AMERICAN HEART ASSOCIATION'S 'BLS PROVIDER' CPR CARD

- Upload signed copy of front and back of CPR card as one document. Students may also upload their Electronic Course Completion Card (eCard).
- No other CPR training or card will be accepted.

CURRENT DRIVER'S LICENSE, STATE I.D., OR PASSPORT

- Upload copy of front and back of driver's license, state ID, or passport.

HIPAA TRAINING CERTIFICATE

- Online HIPAA training and downloadable certificate is found on "College of Nursing Compliance & Clinical Partner Requirements" Blackboard course. Documentation of prior HIPAA training may be uploaded in lieu of certificate.

CURRENT RN LICENSE (Post-licensure students only)

- If not a practicing RN, click the 'No' button in Medical Document Manager.

IMMUNIZATION COMPLIANCE WAIVER REQUEST

- To complete, click 'Received' box in Medical Document Manager.

COLLEGE OF NURSING DOCUMENTS:

HANDBOOK ACKNOWLEDGMENT, STUDENT AFFIRMATION FORM, CONFIDENTIALITY AGREEMENT, AND CONSENT TO RELEASE EDUCATION RECORDS (FERPA)

- Documents distributed at New Student Orientation, then collected and uploaded to your Medical Document Manager by College of Nursing staff.

PLEASE READ:

- In all instances, students are financially responsible for the cost of compliance requirements and should contact their insurance provider as soon as possible if they have questions about coverage or processes and procedures related to such coverage.
- Per the College of Nursing Handbook, "These clinical requirements were developed in coordination with CDC guidelines for healthcare professionals and guidelines set forth by our clinical partners to ensure student and patient safety. In addition, these clinical requirements are the same for ALL students regardless of degree and/or clinical practicum status and must be adhered to at all times. Students who do not complete requirements will be placed on registration hold until compliant and will be unable to register for any course until all requirements are met. Students who become non-compliant during a term will be immediately pulled from all clinical sites and will not be eligible to return until fully compliant with CON requirements. Any clinical days missed as a result of non-compliance will be considered unexcused absences and opportunities for making up absences are not available. Students may also be subject to other penalties outlined by the course faculty